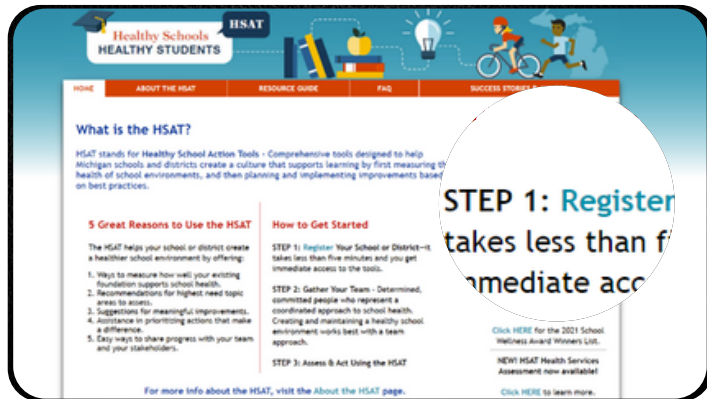


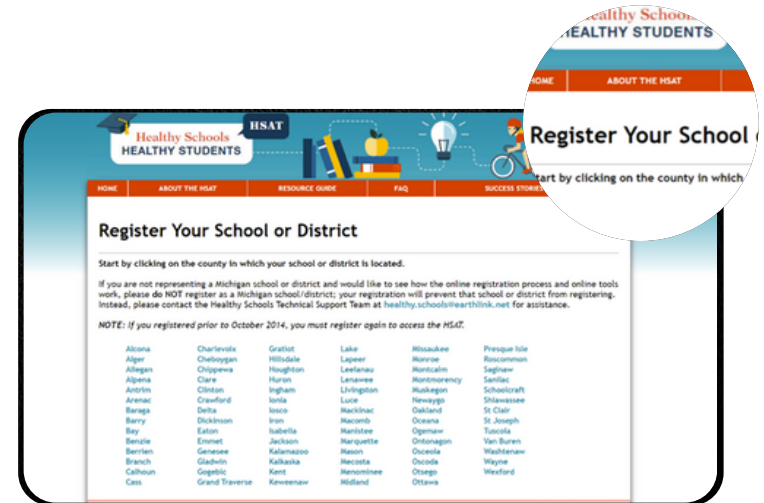
Building Healthy Communities: District HSAT Directions



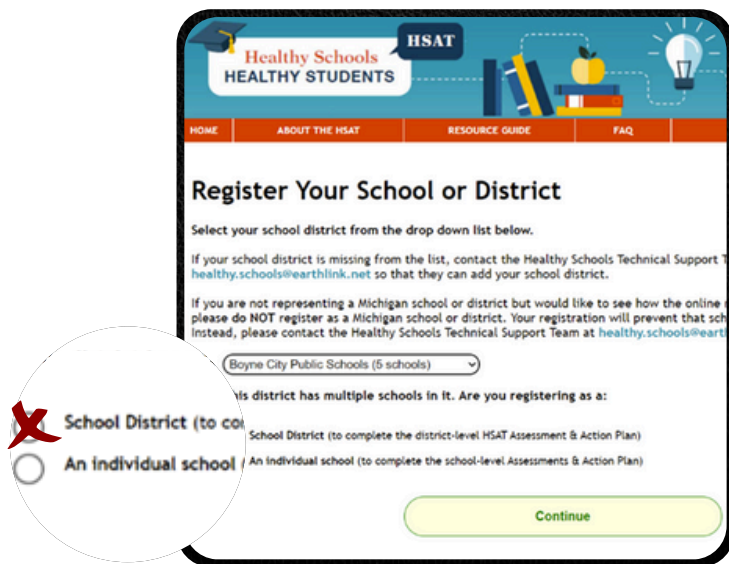
Step 1. Let's learn how to **register** on the HSAT website; click on: [Michigan Healthy School Action Tools](http://mihealthtools.org) (mihealthtools.org)



Step 2. Next, pick your county



Step 3. Select your school district. Make sure that you select that you ARE completing the district HSAT:

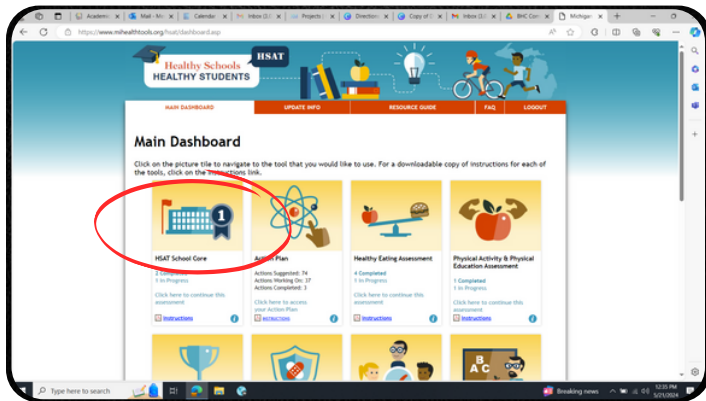


Step 4. Register your school: To view the district assessment before you begin click the link: [Direct Assessment Print Version](#)

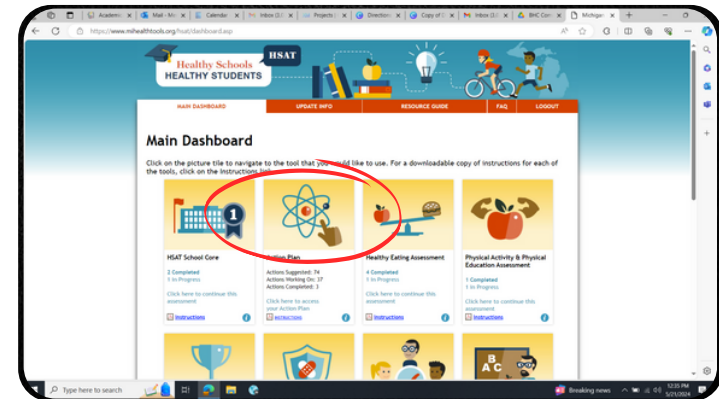
Building Healthy Communities: District HSAT Directions



Step 5. After you have completed the District Assessment it will say completed on the main dashboard under the **HSAT School Core** section.

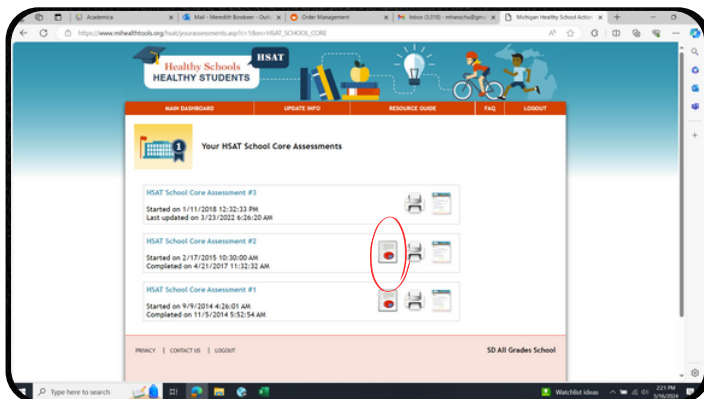


Step 6. Another great resource of the HSAT is the action plan that populates for you. See the link below for instructions on how to use your Action Plan.

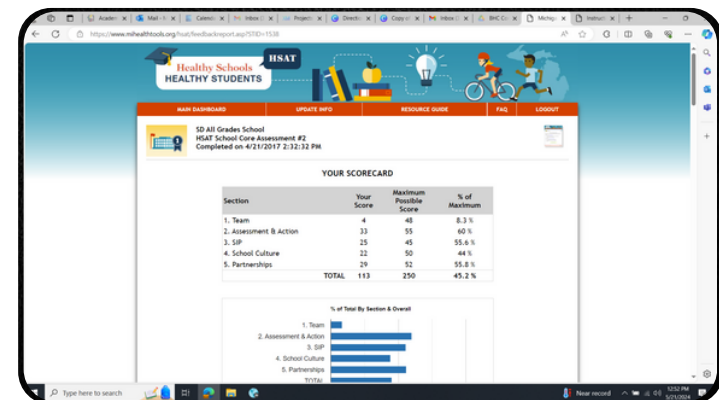


https://www.mihealthtools.org/hsat/documents/Instructions_HSAT_SCHOOL_ACTION_PLAN.pdf

Step 7. Once you click on your completed core assessment you should see this screen. Please click the feedback report.



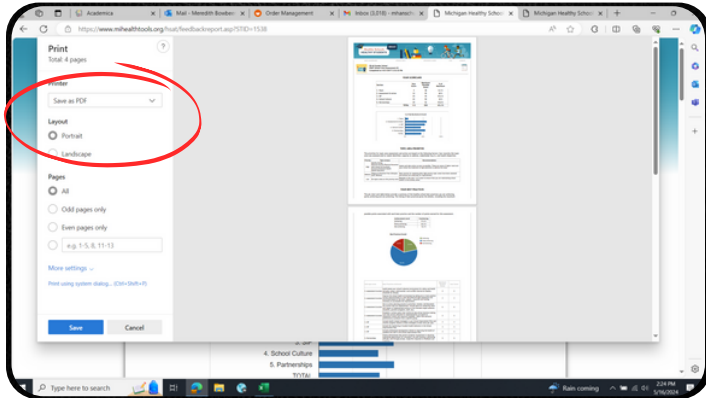
Step 8. From the score card page right click on the page to pull up the print screen.



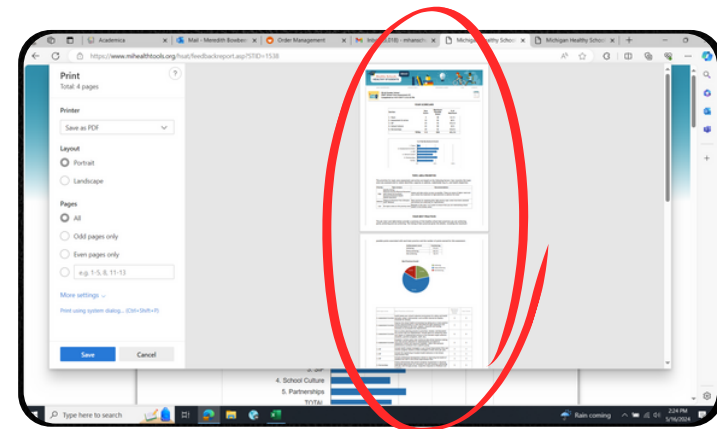
Building Healthy Communities: District HSAT Directions



Step 9. This is the print screen. You should receive an option to save your assessment as a pdf.



Step 10. Please email your saved assessment to your BHC coordinator!



Finished!

Thank you for taking the time to complete the HSAT. We hope your District and individual school wellness teams will find the information helpful as you continue to implement healthy policies in your school environments.

